



Raisin Region Conservation Authority

P.O. Box 429, 18045 County Rd. 2, Cornwall, ON Tel: (613) 938-3611 Fax: (613) 938-3221

Permit Application to Use RRCA Facilities

Date of Event: _____ **Time of Event:** _____ **# of People** _____

Name of Organization / Company: _____

Contact Person: _____

Address: _____

Phone: _____ **Email:** _____



Type of event: Family Picnic - \$30.00 Corporate/Organization Picnic - \$130.00
 Weddings (50 people or less) - \$60.00 Non-profit/Charitable Agencies – No Charge
 Weddings (over 50 people) - \$120.00 Other _____
 Rental of Visitors Centre at Cooper Marsh -\$315.00 (explain)

RRCA Facility Required:

Gray's Creek Conservation Area: - Picnic Area
 -Other (specify) _____

Additional Requirements (Gray's Creek): Horseshoes Volleyball
(A deposit is required for the use of equipment - \$20.00/pair of horseshoes and/or \$20.00/ea for volleyballs. Deposits must be paid separately from fee and be paid by cash, cheque or credit cards only. Debit cards for deposits will not be accepted. Once the equipment is returned to the RRCA, your deposit will be reimbursed).

Cooper Marsh Conservation Area: - Picnic Area
 -Other (specify) _____

Special Requirements: Washrooms Extra Garbage Cans Extra Picnic Tables

(please note that these may not be available)

Liability Insurance (for corporate/organizations only)

Does your organization carry liability insurance? Yes No

If yes, please see note 12 on the attached user regulations.

If no, the RRCA hereby notifies the applicant that in the event of a liability claim, the Authority and/or the claimant may hold the applicant liable for any or all damages.

SIGNED: _____ **DATE:** _____

(applicant)



Method of Payment: Cash Cheque Credit Cards: Visa Mastercard

Credit Card # _____ **Exp.Date:** _____

User Regulations for RRCA Facilities

1. Applications must be filled out and submitted at least two weeks prior to the date required and approved by the RRCA.
2. Alcoholic beverages are strictly prohibited at RRCA Facilities unless by special permit.
3. The applicant or his representative shall comply with all safety related directives given by the RRCA.
4. The applicant or his representative shall ensure that the facilities are used in a safe and responsible manner.
5. Applicants shall be responsible for maintaining the cleanliness of the park and facilities.
6. Charges may be implemented for damage, or requirements beyond the normal event set-up.
7. Activities and events shall be confined to the area(s), day(s) and time(s) stipulated in this agreement.
8. RRCA personnel reserve the right to enter and access park sites when necessary.
9. All motor vehicles brought onto RRCA facilities must park in designated areas only.
10. Open fires in all facilities are strictly prohibited. This restriction does not include domestic barbecues within the proper barbecue pits.
11. This permit is non transferable. Failure to adhere to these regulations may result in the cancellation of all arrangements.
12. If deemed necessary, the RRCA may request that the applicant provide proof of liability insurance coverage naming the RRCA as an additional named insured with a cross liability clause. Coverage must be at least \$2 million.
13. This application form must be filled out completely or the request may be denied.

I, _____, hereby certify that I have read and accept the User Regulation appearing on the this permit and I agree to these regulations.

(for office use)

Instructions for staff: _____

Approved: _____ Date: _____